

REGISTRATION INFORMATION

1 INTERNET, MAIL & FAX PRIORITY REGISTRATION Begins December 11, 2006

Make checks payable to P.V.R.P.D. and mail to 1605 E. Burnley Street, Camarillo, CA 93010 Please do not send cash in the mail. Mail-in registration will be handled on a first received, first processed basis. Proof of residency must be included with registration forms (if not printed on your checks).

Go to our website, www.pvrpd.org and discover the many choices right at your fingertips.

Register INSTANTLY with a Visa, MasterCard, American Express or Check/Debit Card.

It is SIMPLE, QUICK, and EASY!

FAX Registration form to (805) 482-3468 (Visa, MasterCard, American Express)

2 WALK-IN.....Begins December 18

WALK-IN
Community Center
1605 E. Burnley St.
Camarillo

3 PHONE REGISTRATION.....Begins December 26

PHONE
(805) 482-1996 x10 or 11
8:00am-5:00 PM
Monday - Friday

GENERAL INFORMATION

A 10% discount is available for participants 62 years of age and older. Payment may be made by cash, check, Mastercard, or Visa card. Receipts will be mailed to participants if they are not picked up in the office. It is the participant's responsibility to attend the program/class or call to verify his/her enrollment status if a receipt is not received. *A 25% surcharge applies to all out of District registrations. Please include these additional fees when calculating your registration costs. Sign up early, class enrollments are limited.*

REFUND POLICY

A cancellation fee of \$5 per transaction will be deducted from all refunds and transfers requested by participants. **A refund (less \$5) will be granted if the District is notified by the first working day following the first class meeting. Refunds will not be granted at anytime thereafter.** All refunds and transfers are subject to the approval of district staff. Transfers to a similar class section will be granted (for medical reasons, a physicians note may be required.)

CANCELLATIONS BY THE DISTRICT

The Pleasant Valley Recreation and Park District reserves the right to cancel any program/class in the event a minimum number of registrations has not been met. A full refund will be made in the event an activity is cancelled by the District prior to the starting date. All refunds will be issued within 30 days of the cancellation. The District will mail all refund checks.

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